



**NVSHS P&C MEETING MINUTES**  
**TERM 1, WEEK 4 (Senior SHUB) – 5:00pm – 6:00pm**  
**(MONDAY 17<sup>th</sup> FEBRUARY 2025)**

#	Agenda Items	Details	Minutes	Moved by	Seconded by
<b>Meeting Opens</b> ( <i>Confirm quorum per P&amp;C Constitution</i> )					
1.	Meeting Opens & Welcome	<b>Corey Passmore (President &amp; Chair)</b>	<b>Time:</b> 5:00pm		
2.	Attendance & Apologies		Per Attendance and Apologies sheet circulated.		
<b>Special Guests &amp; Presentations</b>					
3.	<ul style="list-style-type: none"> <li>2025 Student Talent Show</li> </ul>	<b>Skyler Cerff (V/Captain)</b> 5 mins	<ul style="list-style-type: none"> <li>Skyler Cerff put forward a proposal for Valleys Got Talent (talent show) Kyler requested a donation of \$500 from the P&amp;C in support of trophies, awards etc</li> <li>Targeted dates included:               <ul style="list-style-type: none"> <li>Auditions targeted in Week 6 on Tuesday and Wednesday</li> <li>Talent show targeted in Week 9 or 10 (to be agreed upon)</li> </ul> </li> <li>Donation of proceeds from the event would go to charity – Little Star Foundation (for children to empower and shape their future)</li> <li>Looking at perpetual shield legacy for future years</li> <li>Questions were asked – number of students, why that particular charity.</li> <li>Lisa H advised Skyler that this would need to be registered as an intent to fundraise then send a snapshot through to Clare Bell.</li> <li>School pays the charity from the school funds under SRC as a separate income.</li> </ul>	Corey Passmore	Lisa Harris

			<ul style="list-style-type: none"> <li>• Discussion had around ideas of gathering sponsorships etc.</li> </ul> <p><b>A motion was put forward for P&amp;C to support the “Valleys Got Talent” to the amount of \$500 - Accepted</b></p>		
<ul style="list-style-type: none"> <li>• 2025 T1 SRC Update</li> </ul>	<p><b>Natalie Mead (SRC President)</b> 5 mins</p>	<ul style="list-style-type: none"> <li>• Swimming Carnival was a huge success – BBQ and Dunk the Teacher - \$\$410. Profit</li> <li>• Valentine’s Day – great success - \$315 profit</li> <li>• Week 6 BBQ – Share the Dignity planned</li> <li>• Week 8 Non Uniform Day in conjunction with Harmony Day planned</li> <li>• Nathan asked about other options instead of BBQs all the time – donuts etc – open to ideas. Need to follow Canteen health guidelines and working with P&amp;C for planning ahead. Discussion around different themes and working with P&amp;C. School can provide a letter for donations e.g. to Butcher for sausages etc as long as donations not sponsorship.</li> </ul>	N/A	N/A	
<ul style="list-style-type: none"> <li>• 2025 PBL Update</li> </ul>	<p><b>Ms Caroline Wheeler (A/HOD Jun. Sec. HPE)</b> 5-10 mins</p>	<ul style="list-style-type: none"> <li>• Caroline explained what Positive Behaviours in Learning PBL focus areas were for 2025.</li> <li>• Two parents (Jen and Jenny) are involved this year to provide input and feedback into PBL.</li> <li>• Caroline presented the new 2025 posters and RIC cards.</li> <li>• This year RIC rewards would not focus on monetary benefits but would use a points scheme and tiering level of prizes.</li> <li>•</li> </ul>	N/A	N/A	
<ul style="list-style-type: none"> <li>• 2025 School Budget Presentation*</li> </ul>	<p><b>Ms Lisa Harris (Business Manager)</b> 15 mins</p>	<ul style="list-style-type: none"> <li>• Lisa presented the 2025 School Budget and explained the individual areas of the budget.</li> <li>• Lisa advised that 2025 is more of an operational budget this year – the smaller enrolment numbers means smaller grants (ie no large projects or investments are expected in 2025).</li> <li>• The 2024 SRS Income and Expenditure and the SRS Elective</li> </ul>	Lisa Hariss	Tom Krosch	

			Income and Expenditure will be emailed to the P&C executive members. 88% SRS paid and 86% SRS Electives paid for 2024. <b>A motion was put forward for P&amp;C to endorse the 2025 School Budget - Accepted</b>		
<b>P&amp;C Business</b> ( <i>Documents will be tabled via email prior to meeting</i> )					
4.	Acceptance of minutes from previous meeting*	<b>P&amp;C Exec</b> 10 mins	<b>A motion was put forward to accept the previous meetings minutes - Accepted</b>	Corey Passmore	Lisa Harriss
5.	• Any business arising from minutes		Nil	N/A	N/A
6.	Correspondence In / Out*		No noteworthy items. Normal operational correspondence only (invoices, newsletters etc)	N/A	N/A
7.	• Any business arising from correspondence		Nil	N/A	N/A
8.	Executive Decisions for noting*		Nil	N/A	N/A
9.	Treasurer's Report and Accounts for Ratification*	<b>Mel Johnson (Treasurer)</b> 5 mins	<ul style="list-style-type: none"> <li>No Report as the beginning of the year and a full month had not passed since beginning of Term.</li> <li>It was noted that back to school went well – 8 days Uniform Shop open \$100,000 taken</li> </ul> <b>A motion was put forward to ratify Accounts (tabled) for payment - Accepted</b>	Mel Johnson	Clare Report
<b>General Reports</b>					
10.	President's/P&C Report*	<b>Corey Passmore (President)</b> 5 mins	<ul style="list-style-type: none"> <li>Corey welcomed everyone to the first meeting of the year and said he was looking forward to working together with everyone to build a thriving school community.</li> <li>The key focus of 2025 are:</li> <li><b>"Parent Connect"</b>: Strengthening engagement with parents and caregivers through improved communication, support, and opportunities for involvement.</li> </ul>	N/A	N/A

			<ul style="list-style-type: none"> <li>• <b>Operational Improvements:</b> Enhancing efficiency in the canteen and uniform shop to better serve our school community.</li> <li>• <b>Fundraising &amp; Grants:</b> Pursuing grants and fundraising initiatives to support school programs, resources, and facilities.</li> <li>• <b>25th School Anniversary Celebration:</b> Planning and hosting a special event to commemorate our school's milestone year.</li> <li>• <b>Community Partnership:</b> Continuing to build positive relationships and fostering a sense of unity between the school, parents, and the broader community.</li> </ul>		
11.	Principal's Report*	<b>Ms Kyrra Mickelborough (Principal)</b> 20 mins	<ul style="list-style-type: none"> <li>• <b>Refer to appendices for full Principal Report and Excursions (as tabled in meeting). Summary as below.</b></li> <li>• The 2025 Smoking ceremony was great – an increase in the number of attendees</li> <li>• Swimming Carnival was great – increase in number of students attending nearly double attendance</li> <li>• Year 7 breakfast went well despite the rain</li> <li>• Positive start to the year</li> <li>• 2024 Subject Awards and Senior Leadership Investiture well attended this year</li> <li>• Presented Strategic Portfolios snapshot, attendance data, behaviour action summary, senior outcomes, Explicit Improvement Agenda, Communication Framework, Steps to Success</li> <li>• Excursions were presented – 17.2.25 to 4.4.25</li> </ul> <p><b>A motion was put forward to endorse the Principal's report - Accepted</b></p>	Mel Johnson	Clare Report
<b>Other Business</b>					
12.	Motions on Notice <i>(if any)</i> *	<b>Chair</b>	Nil	N/A	N/A

13.	Any Other Business*		<ul style="list-style-type: none"> <li>Special Acknowledgement of the spectacular work of Lisa Harriss – Business Manager – who is leaving the school– all the best and good luck and thank you for everything you do and your service to the school</li> </ul>	N/A	N/A
14.	Application for Memberships		<ul style="list-style-type: none"> <li>Clement Venter emailed a Membership form however membership forms must be submitted during the meeting. Corey noted he had mistakenly not brought this document to table and that it would be addressed at the next meeting.</li> </ul>	N/A	N/A
15.	Confirm Next General Meeting		Week 8 (17 <sup>th</sup> March, Monday @ 5pm)		
16	Meeting Close and Thank You		<b>Time:</b> 6:50pm		

\* Indicates Item to be (or may need to be) moved and seconded at P&C Meeting.

**General Meeting Agenda Breakdown can be reviewed at:**

<https://www.pandcsqld.com.au/public/135/files/The%20Info%20Place/Related%20Documents/general-meeting-agenda-breakdown.pdf>

**Presidents Report**

No President Report tabled. Verbal only. Refer to minutes.

## P&C Meeting | Principal's report for Term 1, Week 3

### Our first 3 weeks of 2025

It has been an incredibly positive start to the school year, with our Year 7 students settling into high school quickly. A number of key events have helped foster connections across our school community:

- **Traditional Smoking Ceremony** – Significant increase in attendance, highlighting the growing engagement in this important cultural event.
- **Swimming Carnival** – Participation has doubled from last year, demonstrating a renewed enthusiasm for house spirit and school involvement.
- **House Activities** – Open to all students every Thursday during Lunch 1, these activities have encouraged inclusivity and friendly competition across the grades and House groups.
- **Year 7 Brekky Connect** – A fantastic opportunity for our newest students and families to connect and gather information.
- **Class of 2024 Subject Awards & 2025 Investiture Ceremony** – A celebration of academic achievements and leadership, reinforcing our culture of excellence and aspiration.

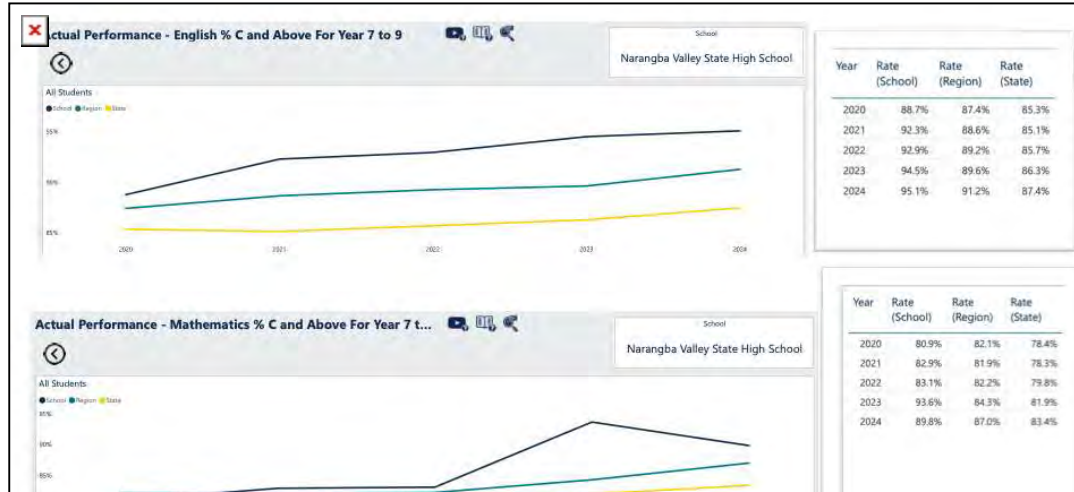
### 2025 Strategic portfolios

Our school's strategic portfolios for 2025 will focus on key areas that drive improvement and enhance student outcomes. These portfolios provide a clear framework for our priorities and initiatives:

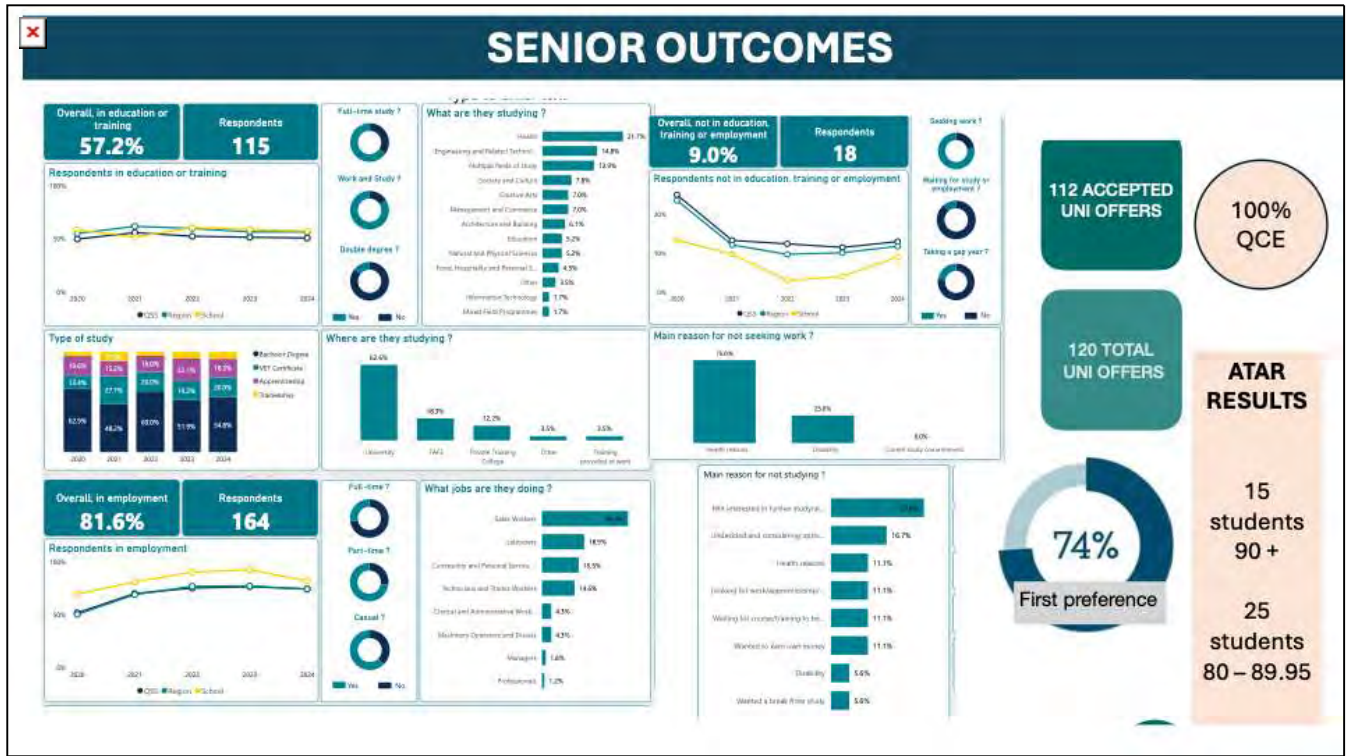
- **School Culture & Inclusion** – Strengthening a positive school culture, fostering inclusivity, and ensuring every student feels a sense of belonging.
- **Teaching & Learning** – Enhancing pedagogy, curriculum delivery, and student engagement to drive academic excellence.
- **Senior School & Pathways** – Supporting students in their senior years with clear pathways to further education, training, and employment.
- **HR, Capability & Performance** – Building staff capacity, strengthening professional development, and ensuring high performance across the school.



## 2024 Outcomes







## 2025 Explicit Improvement Agenda



### NARANGBA VALLEY STATE HIGH SCHOOL 2025 | OUR COLLECTIVE FOCUS

Promote and continue to build relational trust and a sense of belonging across all levels of our school community.

Work collaboratively to enact NVSHS systematic curriculum delivery cycle with a focus on responsive, pedagogical approaches and teaching strategies that engage learners.

Implement Positive Behaviour for Learning with fidelity across the three tiers.

*Challenging the Future*



**RESPECT      INTEGRITY      COMMITMENT**

## **EXCURSIONS – 17.2.25 TO 4.4.25**

### **FEBRUARY 2025**

- 18** YEAR 12 GEOGRAPHY – NUDGEES BEACH ENVIRONMENTAL CENTRE
- 20** AFLQ SCHOOLS OF EXCELLENCE – NVSHS
- 24** YEAR 12 BIOLOGY – NUDGEES BEACH ENVIRONMENTAL CENTRE
- 24 & 25** MUSIC WORKSHOP – WATSONS CONVENTION CENTRE
- 26** YEAR 10 & 11 ANCIENT EGYPT EXHIBITION – QLD MUSEUM
- 27** JUSTIN HODGES CUP RUGBY LEAGUE – KEVIN KAESER OVAL MORAYFIELD
- 27** YEAR 7 & 8 GALA DAY – SOUTHPINE SPORTS COMPLEX / PINE RIVERS NETBALL- LAWNTON

### **MARCH 2025**

- 4** LA CENERENTOLA PERFORMANCE – QPAC
- 5** YEAR 11 LITERATURE & YEAR 12 MODERN HISTORY – QLD HOLOCAUST MUSEUM
- 6** YEAR 9 GALA DAY – SOUTHPINE SPORTS COMPLEX / PINE RIVERS NETBALL-LAWNTON
- 11** AFLQ SCHOOLS OF EXCELLENCE – NVSHS
- 19** YLAA LEADERSHIP CONFERENCE – BRISBANE CITY HALL

### **APRIL 2025**

- 1** STEM CHALLENGE – BRAY PARK
- 2** YEAR 12 VOCATION COOKING FLOUR & CHOCOLATE – NUDGEES
- 2** LEGAL STUDIES EXCURSION – SUPREME COURT
- 3 TO 4** DANCE CAMP- ALEXANDRA PARK CONFERENCE CENTRE

### **SCHOOL HOLIDAYS**

- 24** AFLQ SCHOOLS OF EXCELLENCE – SPRINGFIELD
- 28 TO 30** SMA CAMP – CAMP MARANTHA BOULDER CREEK