



NVSHS State School P&C General Meeting Minutes Template

Date: 26th August **Time:** 5:03pm **Location:** SSHUB

1. Meeting Opens

Opening and welcome by the Chair	5:03 pm Guests and Members welcomed
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Apologies	As per attendance register
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2. Guest Presentations

Any scheduled Guests	<p>Lyndal Thompson and Rosie McGauley - Graduation Gift: Asking for help with funding for the gift. Custom cookies for each grade 12 student - house totem decorated cookie. If we keep the cookie cutters, we can save \$275 however, last year’s cutters have gone missing. Cost is \$1677.50 this year after that we would save \$275 if we keep the cutters. They are individually packed and packed by sports house (in boxes) P and C – were asked if they would be happy to contribute some funds. Approx. \$1000</p> <p>Shannon MacDonald – Fundraising ideas: Colour Run – building momentum over several weeks – competitive between classes to raise more funds. Working with teachers and P and C and local community. The company runs the fundraising through a website and they take 10% (no cash to be handled). The company is “Go raise it”. Main prizes are travel vouchers, the zoo etc. Spell-a-thon – raised \$30 000. The students had to get the words right to earn the money.</p> <p>SRC has a successful non-uniform day and PJ day this term. They also had a very busy successful BBQ. Next term there will be a BBQ and a non-uniform day. The legacy gift they are working towards is a mural of the hands of all of the seniors and re-doing the garden in front of the mural.</p>
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Motion	That motions raised by Guests as followed are endorsed:			
	<ul style="list-style-type: none"> P&C would contribute \$1,000 towards Graduation Gifts 			
	Moved	Corey Passmore	Seconded	Lisa Harris

3. P&C Business

Confirmation of the minutes of the previous general meeting	Confirmed
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Motion	“That the minutes be confirmed (as amended) as a true and correct record of the meeting held - Term 3 Week 3 2024.”		
	Moved	Tom Krosch	Seconded

Business arising from the minutes of the previous general meeting	Nil
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Correspondence received since the previous general meeting:	<p>Outbound Letter (email) was sent to Shane King, Darren Grimwade and local business by Corey Passmore to give an update on:</p> <ul style="list-style-type: none"> Status (in progress) of buses being organised to arrive on Wednesday afternoons to avoid the situation of students having no way home and ‘hanging out’ at shops. Formation of the School Safety Committee and actions being undertaken to address Road safety around the school
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	School fundraising, donation and sponsorship opportunities.
Motion	"That the inwards correspondence be received, and outwards be endorsed."
	Moved Amanda Cooper Seconded Clare Bell
Business arising from the correspondence	None
Motion	"That business arising from correspondence as listed below is endorsed." • N/A
	Moved N/A Seconded N/A
Table of executive committee's decisions (if any)	Wear it purple day it was endorsed by executive committee.
Motion	"That the Executive Committees decisions (out of session) be endorsed."
	Moved Tom Krosch Seconded Lisa Harris
Treasurer's report and financial statement, and any business arising from these.	<ul style="list-style-type: none"> The supplier history, the trading statement and the profit and loss was passed around the meeting and will be tabled. Mel Johnson – summarised the trading statement for the meeting. Uniform account – we transition Uniform suppliers which resulted in the final purchase of all outstanding stock from them. Sales on these goods will not be realised until 2025.
Motion	"That the Treasurer's report be accepted, and payments as listed be endorsed"
	Moved Lisa Harris Seconded Tom Krosch
4. Reports	
President's Report	President's Report tabled (refer to end of document for Report)
Motion	"That the President's report be accepted, as tabled"
	Moved Ellen Loveday Seconded Mel Johnson
Principal's Report	<ul style="list-style-type: none"> Principals Report (including Excursions and School Financials tabled) (refer to end of document for Report). In summary School Financials were tabled at the meeting. SRC Report presented by Principal
Motion	"That the Principals report (including Excursions and School Financials) and SRC Report be accepted, as tabled"
	Moved Mel Johnson Seconded Tom Krosch
5. Other Business	
Motions on notice	None
General Business	<ul style="list-style-type: none"> The school's 25th Anniversary is next year. If anyone has any fundraising ideas. Maybe a working party to formulate ideas for a year of celebrations. NVP excursion clashes with senior exams. Teacher's Aide week is coming up and Lisa and Clare have asked the P&C to contribute \$150 towards a breakfast. Shane King will seek to match with a donation. Corey Passmore to write to Shane to formally request.
Motion	That motions raised in General Business as followed are endorsed: <ul style="list-style-type: none"> P&C would contribute \$150 towards Teacher's Aide breakfast.
	Moved Ellen Loveday Seconded Mel Johnson
6. New Members	
Request for P&C Membership and endorsement	<ul style="list-style-type: none"> Shane King (renewal) Shannon MacDonald (new) Lyndal Thompson (new) Bee Black (new)
Motion	That new members be endorsed to join the P&C

	Moved	Lisa Harris	Seconded	Clare Bell
7. Meeting Closes				
Date of next meeting	Term 4 Week 3 (5:00pm)			
Closing and thanks by Chair	6:20pm			

Actions from the meeting:
1. Nil
2.
3.

CONFIRMATION OF MINUTES

Prepared by: Amanda Cooper

Chair name: Corey Passmore

Signature: (Digital)

Date: 26 August 2024

Presidents Report for P&C

Term 3 Week 8

It was a brief one for me this week as we had a lot of presentation and discussions and were keen to get on to the Principals report.

- Uniform Shop
 - Brief update on Uniform survey and themes emerging. More on this in Term 4.
- Canteen
 - Called out the great work that occurs each and every day Canteen continues to hover around breakeven but this represents our philosophy of trying to provide great food and service at the best price we can achieve.
- The Safety Committee was held and joined by State and Local representatives as well as Queensland Transport. We looked at opportunities to improve School and road safety and are reconvening to discuss actions and next steps in Term 4.

Principal's Report for P&C

Term 3 Week 3

Fabulous events

- **KEY PRIORITY Connection to Culture & Community**
 - Handover ceremony scheduled for Thursday 12th September. Artwork by Max Kooreman presented to our school.
 - Vietnam Veterans Community Day Service
- **SPORT**
 - Super 7s | 5 out of the 7 teams placed 1st or 2nd. Our numbers for our Sport POEs are looking very healthy across 7-10.
 - District Sport | 19 students qualified for regionals, NVSHS finished 3rd out of 19 schools
- **EDUCATIONAL ACHIEVEMENT**
 - DP morning tea | Academic awards celebration
 - Ice cream attendance award | Students 95% and above
- **SMA | Uni SC Engineering Challenge.** Our school/students placed 2nd.
- **WELLBEING TEAM**
 - We have 20 teachers now part of this team. Meeting regularly to develop our Organisational Health Action Plan.
- **STAFFING CHALLENGES**
 - Shout out to my DPs. They are teaching every day.

TERM 3 STAFFING CHANGES

CLASSIFIED POSITIONS FINALISED

- Tom Krosch | DP HR/Capability
- Tiana Spina | HOD Teaching & Learning
- Rebecca Francis | HOD Arts
- Jess Rosewarne | A/HOD Science

ADVERTISED POSITIONS

- HOD Senior Schooling
- HOD Humanities

TRANSFER MEETING

- **1 staff member on transfer**
- **2 staff joining us**

TERM 4

- 3 additional PTTs
- Lois Carden returning

CHAPLAINCY in 2025

- Bee Black joined us his term. She is a highly experienced chaplain trained to deliver a variety of programs. Bee is currently collating term 3 data- case load Vs wait list
- She is currently working 4 days. We have the funds for the remainder of this year due to not having a chaplain in Semester 1. Projected plan for funding in 2025:
 - Department funds 1.5 days
 - 0.5 day fundraising
 - School 1 day (\$17,500)
 - Potentially the P&C 1 day (\$17,500)

CELEBRATION SHOWCASE

Senior Celebration Showcase Information	Date: Wednesday 9 th October 2024 (Week Two) Time: 5:30 pm- 7:30 pm Year Levels: 10-12 Location: PALACE
Junior Celebration Showcase Information	Date: Tuesday 26 th November 2024 (Week Nine) Time: 5:30 pm- 7:30 pm Year Levels: 7-9 Location: PALACE

RECONNECT | Building relational trust

RECONNECT
Building relational
TRUST and
BELONGING

Connection with our parents/ community

Organisational Health Action Plan

Wellbeing plan for students

ORGANISATIONAL HEALTH ACTION PLAN | KEY FOCUS AREAS



EXCURSIONS UP TO 11 OCTOBER 2024

AUGUST 2024

- 28.8.24 Duke of Edinburgh – CREEC Visit
- 28.8.24 Shadforth Site Tour

SEPTEMBER 2024

- 11.9.24 VFT Crossfit
- 12.9.24 NVP Excursion – Iceworld Boondall
- 12.9.24 Wicked – The Musical

OCTOBER 2024

- 1.10.24 Qld College of Dance Tour
- 2.10.24-4.10.24 Junior Touch Qld All Schools
- 4.10.24-6.10.24 Senior Touch Qld All Schools
- 9.10.24 Rugby League (vs Tullawong)
- 10.10.24-11.10.24 Art Camp

Student Representative Council Report for P&C

Term 3 Week 3

In term three the SRC have held a successful non-uniform day, showing that Pyjama Day is always very popular. We managed to raise \$375 from this. Last Friday we held our BBQ, it was great to see so many students come and support and they were extremely patient when the eftpos decided to not work right on 10:30am. From the BBQ in cash sales we raised \$150, we are yet to receive how much we made through eftpos sales, which it is anticipated will be a little higher.

The SRC is currently finalising next term's events which does include a BBQ and non-uniform day. Our BBQ will be a handover event with our incoming 2025 senior SRC members. The dates of these events will be finalised this Thursday, but looking like the BBQ will be held in week 3.

- Shared the plan for Legacy Project

ATTENDANCE

Term 3 Week 3

Narangba Valley SHS P&C Association

Meeting Attendance Date:

Name	Position	Signed
P&C Members		
Kyrra Mickelborough	Principal	<i>[Signature]</i>
Corey Passmore	President	<i>[Signature]</i>
Tom Krosch	Vice President	<i>[Signature]</i>
Mel Johnson	Treasurer	<i>[Signature]</i>
Amanda Cooper	Secretary	<i>[Signature]</i>
Lisa Harriss	Member	<i>[Signature]</i>
Clare Bell	Member	<i>[Signature]</i>
Chris Horne	Member	<i>[Signature]</i>
Angie Conoplia	Member	<i>[Signature]</i>
Ashley Jones	Member	<i>[Signature]</i>
Shannon Passmore	Member	<i>[Signature]</i>
Steve Hursey	Member	<i>[Signature]</i>
Amanda Van Pelt	Member	<i>[Signature]</i>
Ellen Loveday	Member	<i>[Signature]</i>
Jo Williamson		<i>[Signature]</i>
Guests		
Shannon Macdonald	Guest	<i>[Signature]</i>
Share King	Guest	<i>[Signature]</i>
Lyndal Thompson	Guest	<i>[Signature]</i>
Patsie McQuay	Guest	<i>[Signature]</i>
Karina Turner	Guest	<i>[Signature]</i>
	Guest	
	Guest	
	Guest	